



ސަރުކާރުގެ ގެޒެޓް: 199-PLS/199/2021/31 (IUL)

## އިއުމަނު

އިއުމަނުގެ ބޭނުންތަކާއި ގުޅިގެން ދިވެހިސަރުކާރުގެ ގެޒެޓް ގައި ބަޔާންކުރި ގޮތުގައި  
މިނިސްޓްރީ އޮފް ޖެންޑަރު، ފާމީލީ އަދި ޖިއާސީ ސަރވިސް

މިއުނިސިޓީގެ ބޭނުންތަކާއި ގުޅިގެން ދިވެހިސަރުކާރުގެ ގެޒެޓް ގައި ބަޔާންކުރި ގޮތުގައި  
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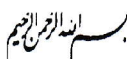
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05 ސަފަރު 2021



## National Social Protection Agency

Ministry of Gender, Family and Social Services  
Male', Republic of Maldives



ދިވެހިސަރުކާރުގެ ގެޒެޓްގައި ބަޔާންކުރި ގޮތުން  
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މާލެ، ދިވެހިރާއްޖެ

### TERMS OF REFERENCE

#### CONSULTANCY FOR DEVELOPMENT OF MONITORING AND EVALUATION FRAMEWORK FOR SOCIAL PROTECTION PROGRAMS

##### 1. Background

The National Social Protection Agency (NSPA) is by an executive order mandated under the National Social Health Insurance Act (15/2011) to administer and implement social protection programs identified by the government of Maldives. Additionally, NSPA is the responsible agency to regulate and conduct Social Protection Programs under the Social Protection Act (2/2014) and the Disability Allowance program under the Disability Act (8/2010).

The Government's Strategic Action Plan (2019-2023) aims to establish a monitoring and evaluation framework for all social assistance programs (Action 3.3d). NSPA as the lead implementing agency is seeking a Monitoring and Evaluation expert to design and develop a monitoring and evaluation framework to compliment and strengthen the monitoring of social protection programs.

##### 2. Objective

Creation of a sustainable monitoring and evaluation framework that enables collection of reliable, precise and timely information and data for measuring and reporting of social protection program outcomes.

##### 3. Responsibilities with Deliverables and Timeline

The Consultant will be responsible for developing and establishing a monitoring and evaluation framework. The Consultant shall report to the focal point assigned by the Agency. The proposed schedule for the deliverables of the consultant is as follows:

Phase	Deliverables	Expected delivery date
• Inception	<ul style="list-style-type: none"><li>- Meet with the current Social Protection Programs implementing team to identify present practices, gaps and challenges, specific information required by the programs for monitoring and prepare the inception report.</li><li>- Identify a list of potential monitoring aspects that can be applied to existing and upcoming social protection programs.</li></ul>	Week 03



• Diagnostic	<ul style="list-style-type: none"> <li>- Conduct a workshop with relevant stakeholders in Male' and Atolls to evaluate and discuss the proposed monitoring framework in order to collect the necessary data and information required, including baseline data.</li> <li>- Develop a costed roll out plan designed to implement the proposed monitoring framework.</li> </ul>	Week 06
• Validation	<ul style="list-style-type: none"> <li>- Identify sources of verification and validation checks that the framework can utilize.</li> <li>- Develop guiding tools to facilitate stakeholder participation and contribution for implementation of the proposed monitoring framework.</li> <li>- Conduct stakeholder validation workshop.</li> </ul>	Week 11
• Framework with Final Report	<ul style="list-style-type: none"> <li>- Submission of Monitoring Framework with Final Report based on Diagnostics and Validation exercise.</li> </ul>	Week 15
• Pilot	<ul style="list-style-type: none"> <li>- Execute a pilot phase to test the developed framework</li> <li>- Train agency staff on the newly developed monitoring framework.</li> </ul>	Week 16

#### 4. Services and Payment Details

- A payment of MVR 20, 000.00 will be provided to the consultant per month for a period of 04 months.
- Office space and office facilities will be made available for the consultant.
- Funding for Local transport and accommodation for field visits to islands (if any)

#### 5. Required Expertise and Qualifications

- Consultant should have preferably a post-graduate degree or minimum first degree in a related field (Social Sciences, Economics etc.) with a strong Monitoring & Evaluation training.
- Minimum 2 years of extensive experience in the area of social protection or social services, including policy, program design and implementation.
- A background in monitoring and evaluation work and knowledge with interest to social protection and other social related aspects will be an added advantage.
- Fluency in English and Dhivehi with good verbal and written skills.
- High level of computer literacy is required along with familiarity with Monitoring & Evaluation software.
- Experience in Monitoring and Evaluation exercises in Maldives will be favorable

#### 6. Documents to submit along with request letter

- Curriculum vitae of the applicant
- National Identity card of the applicant
- Educational certificate & other supporting documents

